

**INTENSIVE COURSE IN DERMATO-COSMETIC SCIENCES  
BRUSSELS (BELGIUM), SEPTEMBER 12-16, 2011**

**REGISTRATION FORM**

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This form should be returned by mail or fax **before 27 August 2011** to

Vrije Universiteit Brussel, Dept. Toxicology, c/o Mrs. M. Vivier  
Laarbeeklaan 103, B-1090 Brussels (Belgium)

Phone : +32/2.477.45.07, Fax : +32/2.477.45.82

email : Manon.Vivier@vub.ac.be                      <http://dercoscourse.vub.ac.be>

**Please type or write in capital letters :**

Mr.       Mrs.       Miss

Title :  Prof.  Dr.  Ir.  other : .....

Family Name : .....

First Name : .....

Company : .....

Purchase Order Nr. (if applicable) : .....

Department : .....

Street : .....

Postal code : ..... City : .....

Country : .....

Phone : .....

Fax : .....

Email : .....

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I register for the INTENSIVE COURSE for **1.790 €\***.

**The registration fee will be paid as soon as I receive the invoice from the financial department of the VUB.**

**Date :** ..... **Signature :** .....

## DATE AND LOCATION

The Intensive Course in Dermato-Cosmetic Sciences will be held from Monday 12 September to Friday 16 September 2011 at the Vrije Universiteit Brussel, Medical Campus Jette, Laarbeeklaan 103, 1090 Brussels, Belgium.

## LANGUAGE

The official language of the course is English.  
No simultaneous translation will be provided.

## COURSE NOTES

Complete course notes will be available for all the participants.

## TRANSPORT

Brussels is easily reachable by air, train or car. A map indicating the localisation of the hotel and the university will be sent to all registered participants.

## ACCOMMODATION

Single rooms have been reserved in the **Atlas hotel\*\*\*** (Rue du Vieux Marché aux Grains 30, 1000 Brussels) at preferred rates of 110€/SGL/night from Monday to Thursday night and of 75€/SGL/night from Friday to Sunday night (Buffet breakfast, taxes & service charges all included).

Hotel reservations should be made **directly** through the hotel by sending the hotel reservation form.

More information on the hotel can be obtained through the website : <http://www.atlas.be>.

**A free shuttle bus service will operate between the ATLAS hotel and the university.**

## COURSE FEE

The course fee, payable in advance, covers all lessons, examination costs, course notes, welcome reception, coffee breaks, daily shuttle bus between the ATLAS hotel and the university and the guided excursion in Mechelen on Wednesday 14 September 2011 with get-together and dinner. Lunches are served at the university and are also included in the course fee.

## SOCIAL PROGRAMME

Sunday 11 Sept. 2011 : welcome reception.

Wednesday 14 Sept. 2011 : guided visit to Mechelen, get-together and course dinner.

The social programme is kindly offered by SA Beiersdorf NV, Belgium.

## REGISTRATION

The registration form must be sent in before August 27, 2011.

Please note that the number of participants is limited to 55. In view of the high number of participants in the dermato-cosmetic courses organised during the last years, it is highly advisable to **send in your registration form as soon as possible**. Registration will be carried out on a **first come first served** basis.

## CANCELLATION (\*)

Registered participants who cannot attend the course may apply for a refund of the registration fee. A substitute delegate is, of course, welcome. Notification is made via e-mail or fax, the participant is entitled to a refund, minus a service fee, according to the following guidelines:

- 14 to 11 business days before starting date of the course - 25 % of the total amount
- 10 to 6 business days before starting date of the course - 50 % of the total amount

Regrettably, no refunds will be made if notification is made less than 5 business days prior to the course, unless a substitute delegate is able to attend.

Cancellation must be received in writing by email or fax.

## CORRESPONDENCE

Vrije Universiteit Brussel, Dept. Toxicology

c/o Mrs. Manon Vivier

Laarbeeklaan 103

B - 1090 Brussels, Belgium

Tel. : +32/2.477.45.07 Fax : +32/2.477.45.82

Email : [Manon.Vivier@vub.ac.be](mailto:Manon.Vivier@vub.ac.be)

<http://dercoscourse.vub.ac.be>



HOTEL BRUSSELS

Rue du Vieux Marché aux Grains, 30 ▪ B-1000 Brussels

Phone : +32.2.502.60.06 ▪ Fax : +32.2.502.69.35 ▪ E-mail : [info@atlas.be](mailto:info@atlas.be) ▪ Web : [www.atlas.be](http://www.atlas.be)

FACSIMILE

Attn : Reservations - Atlas Hotel Brussels

Fax Nr of ATLAS HOTEL : + 32 2 502 69 35

From : .....

Date : ...../...../2011

Total Pages : 1

**ATLAS HOTEL BOOKING FORM**  
**Intensive Course in Dermato-Cosmetic Sciences 2011**  
**12<sup>th</sup> to 16<sup>th</sup> of September 2011**  
**Vrije Universiteit Brussel**

Dear Atlas Hotel Reservations Department,

I would like to submit my following reservation request and receive your confirmation back by email fax.

**Guest Name** : Mr / Mrs .....

**Arrival Date** : ..... September'11    **Departure Date** : ..... September'11    **Nr of nights** : .....

**Nr of room and type** : ..... SINGLE / DOUBLE / TWIN (delete whichever does not apply)

at the Preferred Rate of 110 €/SGL/night or 125 €/DBL/TWN/night from Monday to Thursday night and the Preferred Rate of 75 €/SGL/night or 85 €/DBL/TWN/night from Friday to Sunday night Buffet breakfast, all taxes & service charges all included.

**Guest's email address** : .....@.....

**Guest's phone or mobile phone number** : +.....

**Guest's address** : .....

.....

**Credit card number\***: .....    **Exp date**: ..... / .....

*\*the credit card details guarantee the booking*

Please confirm this reservation by email ([info@atlas.be](mailto:info@atlas.be)) or fax (+32.2.502.69.35) before : **27<sup>th</sup> of August 2011**

Cancellation policy: at least 2 days before arrival date by written (fax or mail) to avoid the charge of the total stay.

The hotel is then entitled to charge on my credit card (in case of late cancellation or no-show).

Signature for agreement : .....